Please be advised that, to be accepted as valid proof of volunteer hours, the following Supervisor Certification must:

1. be sent to KarmicKash@lawpreview.com
2. originate from a supervisor’s verifiable/trackable address at the organization for which you volunteered (e.g., JaneDoe@organization.org),
3. contain both the letter and supervisor’s certification in the body of the email; and
4. include the “Subject” as shown below to insure proper record-keeping on our end.

**To:** BARBRI Law Preview (KarmicKash@lawpreview.com)

**Subject:** #KarmicKashSupervisor Certification for (first and last name of candidate)

To Whom It May Concern:

My name is (*enter name of supervisor*). I am a (*enter job title and affiliation organization / business / company in which the above-referenced student has completed their volunteer hours - i.e. Greater Boston Food Bank*) and can confirm that (*name of student*) completed at least 100 hours of unpaid volunteer work with our/my organization between January 1 and April 30, 2021.

(*Name of Student*) started volunteering on (*enter date including day, month and year*) and had responsibilities in this position including (*describe some of the responsibilities*) during this time.

If you have any questions regarding (name of student)’s volunteer activities with our organization, please feel free to contact me at (insert email) or by phone (insert phone number).

Sincerely Yours,
(*Enter name of supervisor*)
(*Enter contact details of the supervisor*)

**Referee’s Certification:**

I (*enter name of supervisor*) understand that the above-referenced student is planning to attend law school this fall and would like to participate in a law school prep course offered by BARBRI Law Preview at no charge by using #KarmicKash – BARBRI Law Preview’s campaign to help combat food insecurity in America by supporting 100,000 volunteer hours at food banks, food pantries and soup kitchens in 2021.

BARBRI Law Preview’s law school prep course retails for $1,095, however, entering law students can attend the program at no charge if they successfully volunteer a minimum of 100 hours at a registered 501(c)(3) non-profit food bank, food pantry or soup kitchen between January 1 and April 30, 2021.

The above text provides a template that includes the minimum amount of information needed for the student to confirm volunteer hours with my organization. I understand that by sending this email I am formally certifying that the requisite unpaid volunteer hours have been completed as stated and that these hours can be used to award free tuition to BARBRI Law Preview to the above-referenced student.